

EFFECTIVE

October 1, 2011.

Subject(s)

1. Assets.
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4. Medicaid.
 - Medicaid Health Plan.
 - Corrected case actions.
5. Cash.
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 - Child support participation payments.
6. Recoupment.
7. Child Development and Care.
 - Eligible providers.
 - Unlicensed provider enrollment process.
 - Payments.
 - Payment limits.
 - Need calculation.
8. Miscellaneous.

1) ASSETS**BEM 400, Assets****FIP, RAPC and SDA**

Real property has an asset limit of \$500,000 based on the fair market value.

Reason: Boilerplate mandate.

Communication Plan: Policy Tip announcement.

Asset Test**BEM 212, 213, 226, 400, 556, 610****FAP**

There is a \$5,000 asset limit for FAP households. Active FAP households will have their assets updated at the next change, or at the latest, by the next redetermination.

Exception: FAP groups whose members are all FIP and/or SDA and/or SSI do **not** require an asset/vehicle test.

Vehicle Test

There is a \$15,000 limit on countable vehicles owned by the FAP group. Enter the fair market value of all licensed and unlicensed vehicles. Do not allow for options such as low mileage, automatic transmission, power windows and power locks. Bridges will subtract \$15,000 from the total fair market value(s) of all vehicles which are not excluded. The remainder is then counted toward the asset limit of \$5,000.

Example: Client has two vehicles. One has a countable fair market value of \$8,000 and the other has a countable fair market value of \$10,000. They also have \$1,000 in their savings account. Bridges adds the total fair market value of the vehicles together (\$18,000) and subtracts \$15,000. The amount in excess of \$15,000 (\$3,000) is added to their savings account balance of \$1,000 resulting in total countable assets of \$4,000.

Reason: DHS Executive Directive, Fraud Prevention.

Communication Plan: Office of Training and Staff Development training packages.

2) HEARINGS

BAM 600, Hearings

All Programs

Final action on hearing requests, including implementation of the Decision and Order (D & O), must be completed within 90 days. The standard of promptness begins on the date the hearing request was first received by any local office or at DHS or DCH central office.

For FAP only, final action on hearing requests involving only FAP or FAP and a cash assistance program (FIP or SDA) must be completed within 60 days of receipt of the written or oral request.

3) CRIMINAL JUSTICE DISQUALIFICATIONS

BEM 203

Fugitive Felons

FIP, SDA, RAPC, CDC and FAP

Law enforcement officers are entitled to receive addresses for clients via DHS match or when a written statement is provided.

Reason: Michigan law change.

Communication Plan: Memorandum FOA-2011-10

Drug-Related Felony

FIP and FAP

A person convicted two or more times for the use, possession, or distribution of controlled substances occurring after August 22, 1996 is disqualified.

Reason: Boilerplate mandate.

Communication Plan: Policy Tip announcement.

4) MEDICAID

Medicaid Health Plan

BAM 402, Individuals who may voluntarily enroll in a Health Plan

Individuals who qualify for both Medicare and Medicaid, as well as individuals eligible for a Medicare Savings Program, may voluntarily choose to enroll in a Medicaid Health Plan. Under the old rules they are excluded.

Reason: Change in state plan.

BAM 600, Corrected Case Actions

Only individuals who have qualifying medical expenses under Schott lawsuit criteria should receive a DHS-334. Language was removed which implied every person eligible for Medicaid should receive the form.

Reason: Sending the form to everyone is a waste of resources.

5) CASH

BEM 220, Residence

FIP and SDA

Residence must be verified unless homeless.

Reason: Boilerplate mandate.

Communication Plan: Policy Tip announcement.

BEM 221, Identity

FIP and SDA

If an individual presents identification issued by another state, verify the person is not receiving benefits from that state.

Reason: Boilerplate mandate.

Communication Plan: Policy Tip announcement.

BEM 261

SDA

- A caretaker for an individual with a disability will only be allowed if the disabled individual is 18 years of age or older.
- Participation with Michigan Rehabilitation Services (MRS) will no longer meet an eligibility requirement for SDA. Individuals active in this category can remain eligible until the next case review.

Reason: Policy update to define the age for caretaker services.

Communication Plan: Policy tip.

BEM 503, Unearned Income

FIP

Child Support Participation Payments have been discontinued. Families will no longer receive the first \$50 of court-ordered child support collected on behalf of children who are eligible for FIP.

Reason: Office of Child Support policy change.

Communication plan: Policy Tip.

6) RECOUPMENT

BAM 725, Collection Actions

DRS-100 report

The DRS-100 is a new report. Recoupment specialists are expected to take action to correct IPV disqualifications that could not be sent to the eDRS subsystem.

Reason: FNS mandate.

Communication Plan: Recoupment management team updated.

7) CHILD DEVELOPMENT AND CARE

Providers

BEM 704

Eligible Providers

Definition of unlicensed provider has been modified.

Reason: Clarification.

Unlicensed Provider Enrollment Process

Verification must be provided when an unlicensed provider provides a Social Security card that indicates it is valid for work with Immigration and Naturalization Service (INS) authorization, only.

Reason: Program integrity.

Payments

BEM 706

References to parent reporting have been removed. Parents were no longer required to report their child care hours effective with the pay period that began August 14, 2011.

Reason: Program redesign.

Payments Limits/Caps

The maximum number of hours DHS will authorize for a recipient will be reduced from 90 to 80 hours per pay period effective October 9, 2011.

The total number of hours providers can be paid in a biweekly pay period was reduced to:

- Unlicensed providers - 560 hours per pay period.
- Family child care homes - 720 hours per pay period.
- Group child care homes - 1440 hours per pay period.
- Child care centers - No limit.

Reason: Budgetary constraints.

CDC Need Calculation**BEM 710****Travel Time**

Effective October 9, 2011, DHS will no longer authorize child care for a parent's travel time.

At the next case action, the specialist must check the number of authorized hours for accuracy.

Reason: Budgetary constraints.

8) MISCELLANEOUS**BAM 430**

State residents of AFC homes must be approved for domically or person care needs.

BAM 815

Updated MRT phone numbers.

BEM 260

Removed references to SHT. Changed the name of SOAHR to MAHS. Removed CIMS reference.

BEM 270

Added SOLQ as a verification source.

BEM 271

Updated advocates and county assignments.

BAM 100, 300**BEM 100, 501****All programs**

Changed the title of Jobs, Education and Training (JET) to work participation program.

Changed the reference of Michigan Works! Association (MWA) to one-stop service center.

Reason: Program title change.

Communication plan: What's New Announcement.

BEM 100

Updated policy mailbox addresses.

**MANUAL
MAINTENANCE
INSTRUCTIONS****Changed Items (content changes) ...**

**BAM 110
BAM 300
BAM 401E
BAM 402
BAM 430
BAM 600
BAM 725
BAM 815
BAM 830
BEM 100
BEM 203
BEM 212
BEM 213
BEM 220
BEM 221
BEM 226
BEM 260
BEM 261
BEM 270
BEM 271
BEM 400
BEM 501
BEM 503
BEM 556
BEM 610
BEM 703
BEM 704
BEM 706
BEM 710
BEM 711**

Changed Items (link changes only) ...

BAM 720